

Ref. MMBL/HO/CSD/RFQ/2023/07/074

Date: 28th August, 2023

Subject: RFQ for SUV (Sports Utility Vehicle) Recondition/ Brand New for Modhumoti Bank Limited.

Dear Sir,

We would like to inform you that Modhumoti Bank Limited is going to procure **SUV (Sports Utility Vehicle) Recondition/ Brand New**. In this connection, we would request you to submit your financial and technical offer as per MMBL below requirements.

SL.	Description of Vehicle		Unit Price (BDT)	No. of Units	Total Price (BDT)
1	Brand/Make	:		3	
2	Model	:			
3	Model Year	:			
4	Colour	:			
5	Chassis No.	:			
6	Engine No.	:			
7	Transmission	:			
8	Cubic Capacity	:			
9	Fuel Type	:			
10	Speed	:			
11	Origin	:			
12	Seating Capacity	:			
13	VAT 15%	:			
14	Auto-slide Step	:			
15	Total Car Price	:			

General Terms and Conditions:

- Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its Advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
- The Quotation submission type:** The Quotation shall be submitted through hard copy. Proposal must be addressed for "Chairman Purchase Committee" of Modhumoti Bank Limited, Head Office, Khandker Tower, Level-7, 94 Gulshan Avenue, Dhaka-1212.
- Proposal Submission Time:** Proposal must be submitted within 16:00 p.m. (Bangladesh Standard Time) 31st August, 2023.
- Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed above and as per attachment.
- Complete proposal/offer must be signed with date by the authorized representative of the company.
- Quotation Validity:** The Quotation shall be valid for 90 calendar days from the Quotation submission/ closing date.
- Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.

Commercial Terms and Conditions:

- Price:** The quoted price should include applicable VAT. The rate of VAT should be mentioned in the quotation.
- Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through Bank Account only.
- Price Submission:** The bidder shall have to submit the price in the letter head pad.
- The bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not consider for evaluation.

Thanks & regards,

Shah Md. Humayun Kabir

VP & Head of Common Services Division