

Ref. MMBPLC/HO/CSD/RFQ/2026/07/118

Date: 11th July, 2026

Subject: **Request for Quotation (RFQ) for 100 Units of Laptop and 50 Units of Brand PC including UPS for Head office & Branches of Modhumoti Bank PLC.**

Dear Sir

Modhumoti Bank PLC. wants to procure **100 units of Laptops and 50 Units of Brand PC including UPS** for its Head Office & Branches from the reputed companies. In this connection, we would request you to submit your financial and technical offer as per below requirements of the Bank:

Lot: 01: Laptop

Description	Specification	Quantity in Pcs.	Unit Price in Tk.	Total Price in Tk.
Processor	Intel Core i5-13/14 Gen./Intel Core 5-Series 1/or Higher	100		
Cache	12MB or Higher			
Cores and Threads	12 (2 P-core + 8 E-core + 2 LPE-core) 14 Threads			
RAM	Factory fitted Single Module 16GB DDR5 5600MHz RAM , Up to 64GB DDR5-5600,Two DDR5 SO-DIMM slots, dual-channel capable or Higher			
HDD	512GB M.2 2280 SSD PCIe® NVMe®, PCIe® 4.0 x4 or Higher			
Keyboard	6-row, spill-resistant, multimedia Fn keys, Copilot key, LED backlight keyboard			
Monitor/Display	14"WUXGA (1920x1200), IPS 400nits Anti-glare/15.3" WUXGA			
Ethernet	Gigabit Ethernet, Intel® Ethernet Connection I219-LM (vPro® models), 1x RJ-45, supports Wake-on-LAN			
Battery	Integrated Li-Polymer 3 cell 57Wh battery, supports Rapid Charge (charge up to 80% in 1hr)with 65W AC adapter or higher			
OS	Genuine Windows 11 Pro OEM License			
Warranty	Three years both Manufacturer and Service Provider's Comprehensive Warranty			

Lot: 02: Brand PC

Description	Specification	Quantity in Pcs.	Unit Price in Tk.	Total Price in Tk.
Processor	Intel Core i5-13th/14th Gen./Intel Core 5-Series 1/or Higher	50		
Cache	12MB or Higher			
Cores and Threads	Minimum 10 Cores / 12 Threads or Higher			
RAM	Factory fitted Single Module 16GB DDR5 5600MHz RAM, Up to 64GB DDR5, Dual DIMM Slots, Dual Channel Capable or Higher			
HDD	512GB M.2 2280 SSD PCIe NVMe Gen4 x4 or Higher and 1TB HDD			
Monitor/Display	18.5 LED Monitor or higher			
OS	Genuine Windows 11 Pro OEM License			
Warranty	Three years both Manufacturer and Service Provider's Comprehensive Warranty			

Note: the quantity of the Laptops and Brand PC may be varied. However, the final quantity will be informed at the time of negotiation meeting with the Purchase Committee of the Bank.

General Terms and Conditions:

- Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.

2. Bid Submission/ Closing Date: The Quotation shall be mail to the below mentioned address:
Chairman Purchase Committee, Common Services Division (CSD), Level-7, Modhumoti Bank PLC., Head Office, 94 Gulshan Avenue, Dhaka-1212 on or before 15/07/2026 2026. The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time Schedule at any time.
3. **Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
 - Proposal must be addressed for "**Chairman Purchase Committee**" of Modhumoti Bank PLC.
 - Complete proposal/offer must be signed with date by the authorized representative of the company.
 - Bidders can participate for either 1 (one) /2 (two) or all of the 2 (two) Lots. Awarding decision will be in Lot Wise.
 - Bidders have to submit separate Technical and Financial response for each Lot.
4. **Quotation Validity:** The Quotation shall be valid for 90 calendar days from the Quotation submission/ closing date.
5. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
6. **Commercial Terms and Conditions:**
 - **Price:** Rate should be quoted in BDT with figure & words including VAT and all applicable Taxes as per Govt. rules.
 - **Payment Terms:** 90% payment may be made after completion of Job. 10% payment may be kept as security money which will be released after 01 (One) year of successful completion of work.
 - Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available).
 - Payment will be made through Bank Account only.
 - **Price Submission:** The bidder shall have to submit the price in the letter head pad.
7. The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualified and will not be considered for evaluation.

Thanking you.


S. M. Shahin Iqbal
VP & Head of Common Services Division
Modhumoti Bank PLC.
Head Office, 94 Gulshan Avenue, Dhaka-1212.