

Date- 16 August, 2026

Tender Reference# MMBPLC/HO/CSD/Rfq/2026/08/126

Tender Title- **"RFQ (Request for Quotation) for Interior Decoration Works of New Collection Booth and CRM Booth of Modhumoti Bank PLC. at MH Samorita Hospital & Medical College, Tejgaon, Dhaka.**

Dear Sir,

Quotation (BOQ attached herewith) is hereby invited for **Interior Decoration Works of New Collection Booth and CRM Booth of Modhumoti Bank PLC. at MH Samorita Hospital & Medical College, Tejgaon, Dhaka.**

You are requested to submit (**HARD COPY**) your offer in a closed envelope as per below specification **within 4.00 P.M. on 19 August, 2026** addressing "Chairman, Purchase Committee, CSD, Khandker Tower (Level-7), 94 Gulshan Avenue, Gulshan-1, Dhaka-1212. (Tender Reference# MMBPLC/HO/CSD/Rfq/2026/08/126).

- ✓ Only relevant enlisted vendors are invited to submit their offer.
- ✓ Vendors whose scope of works does not match with the said job need not to submit their offer.
- ✓ No advance will be allowed in this regard.
- ✓ All price/ rate should be inclusive of Carrying Charge, Installation Cost and related Materials, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.
- ✓ No retention money is required.

General Terms and Conditions:

1. Purchaser's Right:

The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.

2. Bid Submission/ Closing Date:

The Quotation shall be submitting to the below mentioned address: Chairman Purchase Committee, CSD Division 7th Floor, Modhumoti Bank PLC. Khandker Tower, 94, Gulshan Avenue, Dhaka by 4.00 PM (Bangladesh Standard Time) on **19 August, 2026**. The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.

3. Required Content of the Quotation:

Quotation must be submitted as per prescribed form as instructed below:

- a. Proposal must be addressed for "Chairman Purchase Committee" of Modhumoti Bank PLC.
- b. Complete proposal/offer must be signed with date by the authorized representative of the company.
- c. Proposal must be submitted by the company's PAD.
- d. Additional bills should be avoided as much as possible. If required, previously approval must be taken from the bank's authority.

4. Quotation Validity:

The Quotation shall be valid for 30 calendar days from the Quotation submission/ closing date.

5. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.

6. Commercial Terms and Conditions:

- a. Price includes TAX & VAT and delivery any kind of charges thereof.
- b. Delivery is to be done with Coordination of CSD at MH Samorita Hospital & Medical College.
- c. Project Delivery is to be made within 10 Days (inclusive of weekends/holidays) or as per Bank requirement.



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- d. Penalty will be imposed and deducted from the bills at the rate of 1% of total Work Order/Purchase Order amount in case of delay in each day. Bank MUST be informed in written for any foreseeable delay due to uncontrolled situations prior to exceed the delivery lead time which may be considered by the Bank if situations justify such delay.
- e. In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the goods, and the supplier will have to take back those at their own cost and will replace with acceptable quality within the time frame as mutually agreed upon by the Bank and the Supplier.
- f. In case of any technical or financial damage or any kind of damages thereof in regard to supplied goods/services/works or lives or properties either owned by the Bank or others during the time of delivery complete compensation is to be borne by your company and to be settled within 30 days.
- g. Mode of Payment will be as under:
 - 90% payment may be made after completion of Job.
 - 10% payment will be made after completion of successful 01 (One) year service period.
- h. Modhumoti Bank PLC. reserves the right to cancel the RFQ/Work Order or Purchase Order at any time without assigning any reasons thereof. However, Bank will duly compensate for the delay rejection provided sufficient documents are provided against such compensation.

7. Payment:

- Bill should be submitted along with Work Order, Delivery Challan and No Objection Certificate (NOC) signed by the Respective Assigned Officer of Collection Booth/Head Office.
- Price includes delivery, installation including all installation materials and commissioning charges if any.
- All Price should be including all VAT and TAX. Necessary VAT & Tax will be deducted from your bill as per latest Govt. circular.
- Payment will be made after submission the bill only through account transfer/ Pay Order.
- Payment Schedule will be as per Modhumoti Bank PLC.

Vendors whose scope of works does not match with the said job need not to submit their offer.

Regards,



S. M. Shahin Iqbal
VP & Head of Common Services Division
Member Secretary, Purchase Committee
Modhumoti Bank PLC.



Ref:		Date:
BOQ FOR INTERIOR DECORATION WORK OF COLLECTION BOOTH and CRM Booth of MODHUMOTI BANK PLC. AT SAMORITA HOSPITAL & MEDICAL COLLEGE, TEJGAON, DHAKA		
SL.	PARTICULARS	AMOUNT (BDT)
A	CIVIL WORKS	
B	PAINT WORKS	
C	DOOR & INTERNAL PARTITIONS	
D	CEILING WORKS	
E	ELECTRICAL WORKS	
F	MISCELLANEOUS WORKS	
G	INTERNET & NETWORKING WORKS	
H	FURNITURE WORKS	
GRAND TOTAL (BDT) =		

In Word:



**BOQ FOR INTERIOR DECORATION WORK OF COLLECTION BOOTH and CRM Booth of
MODHUMOTI BANK PLC. AT SAMORITA HOSPITAL & MEDICAL COLLEGE, TEJGAON, DHAKA**

A. Civil Works:					
Sl.	Particulars	Qty	Unit	Rate (BDT)	Amount (BDT)
1	DISMENTALING WORK :				
	Dismantling of existing Floor tiles and some damage plaster Plaster, wood at roof, etc. These items also include removal the debris to a suitable place outside of site- all complete as per direction of consulting architect & full satisfaction of the Engineer in Charge.	1	Job		
2	PLSTER WORK:				
	Minimum 12 mm thick cement sand (F.M.not below 1.2) plaster (1:4) with best quality cement (conforming to BDS 232) . all complete as per direction of consulting architect & full satisfaction of the Engineer in Charge.	1	Job		
3	HOMOGENEUS MIRROR POLISHED TILES (24"X24"- WHITE TEXTURE):				
	Supplying, fitting & fixing of imported 24" x 24" homogeneous tiles for main floor area with skirting, minimum 2" thick cement mortar (1:2) base and fill in joint with same colour cement including chipping where necessary, cutting and laying the tiles in proper way, setting in position keeping horizontal & vertical alignment with care, pointing & polishing as per direction of Consulting Architect & full satisfaction of the Bank authority.	50	Sft		
4	Site Cleaning:	1	Job		
SUB TOTAL					
B. Paint Works :					
Sl.	Particulars	Qty	Unit	Rate (BDT)	Amount (BDT)
1	PLASTIC PAINT (BERGER):				
	Painting Work with Plastic emulsion paint of approved best quality (Berger) in a sealed container, applying to wall in two coats over a coat of brand specified primer including cleaning drying, making free from dirt, removing all chalked & scaled materials, fungus, sand papering the surface and necessary scaffolding, spreading by brush/ roller/spray etc. all complete as per direction of the engineer-in-charge & full satisfaction of the Bank authority.	400	sft		
2	ENAMEL PAINT (BERGER):				
	Painting Work with Enamel paint of approved best quality (Berger) in a sealed container, applying two coats over a coat of brand specified primer or sealer elapsing specified time for drying/recoating including cleaning drying, making free from dirt, grease, wax, removing all chalked & scaled materials, fungus, mending good the surface defects, sand papering the surface and necessary scaffolding, spreading by brush/ roller/spray etc. all complete as per direction of the engineer-in-charge & full satisfaction of the Bank authority.	370	sft		
SUB TOTAL=					





**BOQ FOR INTERIOR DECORATION WORK OF COLLECTION BOOTH and CRM Booth of
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C. Doors & Internal partitions:					
Sl.	Particulars	Qty	Unit	Rate (BDT)	Amount (BDT)
1	FULL/LOW HEIGHT & DROP WOODEN PARTITION:				
	Supply, fitting & fixing of wooden partition made of best quality 1/2" plain partex board & 2"x1" gorjon wood framing, 3 coats plastic paint with necessary lime pudding, kit polish, thinner, paper, Hardware etc. as per design.	180	sft		
2	TEMPERED GLASS DOOR:				
	supplying, fitting & fixing of frameless 10 mm glass door (Size: 3'-0"x7'-0") with best quality hardware, consealed auto closers, stoppers, locking arrangements etc. all complete as per design.	2	nos		
	supplying, fitting & fixing of frameless 10 mm glass door (Size: 2'-6"x7'-0") with best quality hardware, consealed auto closers, stoppers, locking arrangements etc. all complete as per design.	1	nos		
3	FLUSH CUSTOMIZED DOOR at ATM internal partition: (2'-0" X 5'-0")				
	Supply, fitting & fixing of best quality Garjan plywood made of star particle board solid flush door, including frame by best quality seasoned gorjon wood 2"x1" section with the supply of best quality all hardware, 4" metal hinges, hasbolt, clamps coal tarring of frame including 3 coats of enamel paint work.	1	nos		
4	FIXED GLASS PARTITION:				
	Supply, fitting & fixing aluminum glass partition made of 10 mm clear glass with 10 mm U chennel of approved color and quality with accessories like sealant, neoprene, other hardware etc. All complete as per direcion and full satisfaction of the Architect/ Engineer / Bank authority.	135	sft		
SUB TOTAL =					
D. Ceiling Work:					
Sl.	Particulars	Qty	Unit	Rate (BDT)	Amount (BDT)
1	GYPSUM BOARD CEILING:				
	Supplying, fitting and fixing gypsum board ceiling of 10 mm thick board laminated by mechanical hot press with a milk white PVC membrane with Aluminium T-bar frame in natural anodized finish at 600 x 600 mm in grid suspended from ceiling by 12 SWG double ply wire fixed to the ceiling by rowel plug, screws, hooks, nails etc. all complete as per drawing, design, direction of the engineer-in-charge & full satisfaction of the Bank authority.	215	sft		
2	PLAIN CEILING WORK:				
	Supplying, fitting and fixing of plain drop ceiling made of 12 mm thick plain partex, best quality furring chennel 600x600 mm in grid, fitted and fixed by plugs, nails, screws etc. maintaining leveled and finished exposed faces. If any, during execution of the work in/c. cost and carriage of all materials, accessories, labour for installation, scaffolding, screws, nails etc. in/c 3 coats over a coat of priming & Plastic . all complete as per drawing, design, direction of the engineer-in-charge & full satisfaction of the Bank authority.	42	sft		
SUB TOTAL =					



BOQ FOR INTERIOR DECORATION WORK OF **COLLECTION BOOTH and CRM Booth** of
MODHUMOTI BANK PLC. AT **SAMORITA HOSPITAL & MEDICAL COLLEGE, TEJGAON, DHAKA**

E. Electrical Work:					
Sl.	Particulars	Qty	Unit	Rate (BDT)	Amount (BDT)
1	PVC PIPE WORK:				
	A. CONSEALED / EXPOSED CONDUIT Supply, fitting & fixing of following water grade PVC pipe (Aziz / National/ Bashundhara polymer brand) exposed on false ceiling / tray with galvanized saddle/hanger as per routing shown in the drawing, specification and direction. The rate shall be inclusive the cost of accessories such as bends, trees, sockets, circular boxes, pull wire groove cutting etc. All complete as per direction of the engineer-in-charge.				
	i) 3/4" dia PVC	100	Rft.		
	ii) 1" dia PVC	50	Rft.		
	iv) 1/2" dia Flexible	50	Rft.		
	iv) 3/4" dia Flexible	100	Rft.		
2	CABLE WORK:				
	A. Supply & installation including termination of PVC insulated or PVC sheathed single core BRB/BBS/BIZLI Cable including all accessories of the following sizes. etc. All complete as per direction of the engineer-in-charge & full satisfaction of the Bank authority.				
	i) 1C X 1.5rm+re BYA cable	4	Coil		
	ii) 1C X 2.5rm+re BYA cable	2	Coil		
	iii) 1C X 4rm+re BYA cable	2	Coil		
	iv) 1C X 6rm BYA cable	0	Coil		
	v) 1C X 16rm NYY cable	0	Rft.		
3	SUB DISTRIBUTION BOARD:				
	a) Standard plastic SDB (Sub-Distribution Board)	2	Nos		
	b) 32A SP MCB (Legrand, Energypac)	1	Nos		
	c) 6A to 20A SP MCB (Legrand, Energypac)	6	Nos		
4	LED. PANEL LIGHT (24"x24" square):				
	Supply, fitting & fixing imported LED Panel light 40watt of approved color & size including conceal type shade with other necessary accessories etc. All complete as per direction of the Consulting Architect & full satisfaction of Engineer.	5	Nos		
5	LED. PANEL LIGHT (8"x8" square):				
	Supply, fitting & fixing locally available LED Panel light 18watt of approved color & size including conceal type shade with other necessary accessories etc. All complete as per direction of the Consulting Architect & full satisfaction of Engineer.	4	Nos		
6	LED. PANEL LIGHT (6" Round):				
	Supply, fitting & fixing locally available LED Panel light 6watt of approved color & size including conceal type shade with other necessary accessories etc. All complete as per direction of the Consulting Architect & full satisfaction of Engineer.	4	Nos		



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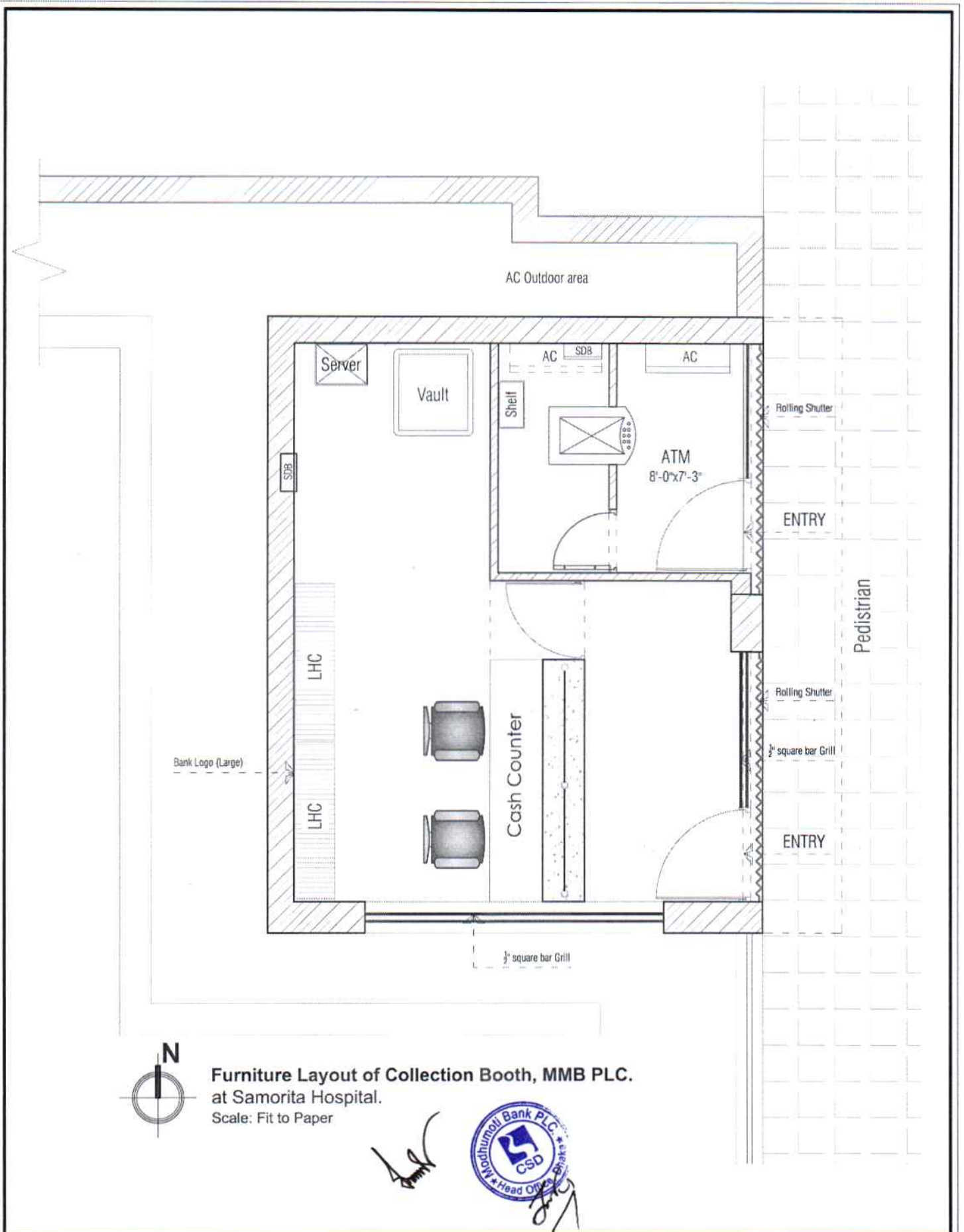
7	(LED Tube Light TFT- 4')				
	Supply, fitting & fixing imported LED Tube Light (TFT) - 4' (Feet) with approved quality with all other imported accessories etc. All complete as per direction of the Consulting Architect & full satisfaction of the Bank authority.	4	Nos		
8	SWITCH/ SWITCH STEEL BOX:				
	A. Supply and fixing of 3"X3" steel box made of 18 BWG sheet painted etc. All complete as per direction of the Consulting Architect & full satisfaction of the Bank authority.	12	Nos		
	B. Supply and installation of following switch and socket.- (legrand, Energypac or equivalent).				
	a) 5A, 3 Gang (1 Way) switch	1	Nos		
	b) 5A, 4 Gang (1 Way) switch	3	Nos		
	c) 13A, 6 pin socket	12	Nos		
9	EARTHING Works (0 to below 3.0 volt): Supplying and installation of 100' depth 1-½" dia G.I. pipe earth electrode by tube well sinking method including of 4 SWG HDBC earthing lead from the bottom of earth electrode to the earthing bar of distribution board. Making an earth inspection pit of size 10" x 10" x 12" inside clear. The top end of the electrode shall be 6" above from the bottom floor level. Complete in all respect in/c testing & commissioning etc. all per required directions and full satisfaction (if any) of the consulting Bank Authority. Note: 1. Voltage between neutral and earth [Inductive voltage] must be less than 1 volt. 2.The total arrangement must be theft proof as per site condition.)	1	Job		
		SUB TOTAL =			
F. Miscellaneous Work:					
Sl.	Particulars	Qty	Unit	Rate (BDT)	Amount (BDT)
1	FROSTED PAPER WORK:				
	Supply, fitting and fixing of adhesive frosted paper on clear glass, pasting and cutting with fine finish etc. all complete as per design, direction and full satisfaction of the Architect/Engineer.	30	Sft		
2	VERTICAL BLIND WORK:				
	Supply, fitting and fixing of imported best quality vertical blinds of approved color with all imported accessories say pvc coupling cod controlling chain, bottom weight plate, bottom chain etc.all complete as per design, direction and full satisfaction of the Architect/Engineer/Bank authority.	100	Sft		
3	ROLLING SUTTER:				
	Supply, fitting & fixing steel rolling shutter made of strips imported G.P sheet (24 gauge) of approved thickness and quality including locking arrangement etc. all complete as per direction and full satisfaction of the Architect/Engineer/Bank authority.	145	Sft		
4	MS GRILL:				
	Supply Fitting & Fixing of MS Grill made of 1/2" MS square bar with 3/4" angle/ flat bar frame as per drawing with one coat red oxide paint after installation work.	102	Sft		



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5	ACP CANOPY WORK at Front side: Supply, fitting & fixing ACP CANOPY made of approved color ACP with ms angle/square box framing and nessecary hardware all complete as per direction and full satisfaction of the Architect/Engineer/Bank authority.	60	Sft		
		SUB TOTAL =			
G. Internet & Networking Works					
Sl.	Particulars	Qty	Unit	Rate (BDT)	Amount (BDT)
1	Repaire & New supply Supply, fitting and fixing of Networking material like switch, cable, rack, moduler, moduler jack, face plate, connector etc. all complete as per required.				
	a) IT Rack (12U)	1.00	Nos		
	b) Cable Cat -6 (Brand -Systemix panduit)	1.00	Box		
	c) Duel Face Plate with modular (Brand -Systemix panduit)	4.00	Nos		
	d) Patch Coard (1 Meter)	3.00	Nos		
	e) Patch Coard (2 Meter)	3.00	Nos		
	f) Cable Manager	1.00	Nos		
		SUB TOTAL=			
H. Furniture Works:					
Sl.	Particulars	Qty	Unit	Rate (BDT)	Amount (BDT)
1	CASH COUNTER FOR 2 PERSON:				
	Supply, fitting & fixing of Cash Counter made of 18mm thick melamine board structure with 1" thick Table top, 10mm glass with stainless steel Post, necessary welding, bobing, polishing etc.- as per design, direction of Consulting Architect.	7.66	Rft.		
2	FULL/LOW HEIGHT CABINET:				
	Supply, fitting & fixing full height cabinet (16" width) made of 18 mm laminated particle board, both side lamination pasted, pvc edging, other standard hardware .all complete as per direction and full satisfaction of the Engineer in charge/Bank authority.	25	Sft		
3	OFFICER CHAIR:				
	Supply, fitting & fixing Chair with midium tilted back, foreign fabric and 5 leg with wheel.all complete as per direction and full satisfaction of the Engineer in charge.	2	Nos		
		SUB TOTAL =			
		Grand Total =			





Furniture Layout of Collection Booth, MMB PLC.
at Samorita Hospital.
Scale: Fit to Paper

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PROJECT TITLE: Interior Decoration work of Collection Booth at Samorita Hospital, Tejgaon, Dhaka.		Architect: Ar. Iftekher Mahbub IAB: M-077		Drawing Title: Furniture Layout Plan		Drawing No.
Consultant:	Client:	Drawn By:	Asst. Engineer:	Design Date:	Revise Date:	
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