

Date- 27 August, 2026

Tender Reference# MMBPLC/HO/CSD/2026/08/131

Tender Title- **"RFQ (Request for Quotation) for Interior decoration of Modhumoti Bank PLC at Barlekha Branch ATM Booth, Barlekha, Moulvibazar, Sylhet.**

Dear Sir,

Quotation (BOQ attached herewith) is hereby invited for Request for Quotation for Interior Decoration of Modhumoti Bank PLC. at Barlekha Branch ATM Booth, Barlekha, Moulvibazar, Sylhet.

You are requested to submit (**HARD COPY**) your offer in a closed envelope as per below specification **within 4.00 P.M. on 01 September, 2026** addressing **"Chair, Purchase Committee, CSD, Khandker Tower (Level-7), 94 Gulshan Avenue, Gulshan-1, Dhaka-1212.** (Tender Reference# MMBPLC/HO/CSD/RFQ/2026/08/131).

- ✓ Only relevant vendors are invited to submit their offer.
- ✓ Vendors whose scope of works does not match with the said job need not to submit their offer.
- ✓ No advance will be allowed in this regard.
- ✓ All price/ rate should be inclusive of Carrying Charge, Installation Cost and related Materials, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.
- ✓ No retention money is required.

General Terms and Conditions:

1. Purchaser's Right:

The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.

2. Bid Submission/ Closing Date:

The Quotation shall be submit to the below mentioned address: Chairman Purchase Committee, CSD Division 7th Floor, Modhumoti Bank PLC. Khandker Tower, 94, Gulshan Avenue, Dhaka by 4.00 PM (Bangladesh Standard Time) on **01 September, 2026**. The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.

3. Required Content of the Quotation:

Quotation must be submitted as per prescribed form as instructed below:

- a. Proposal must be addressed for "Chairman Purchase Committee" of Modhumoti Bank PLC.
- b. Complete proposal/offer must be signed with date by the authorized representative of the company.
- c. Proposal must be submitted by the company's PAD.
- d. Additional bills should be avoided as much as possible. If required, previously approval must be taken from the bank's authority.

4. Quotation Validity:

The Quotation shall be valid for 30 calendar days from the Quotation submission/ closing date.

5. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.

6. Commercial Terms and Conditions:

- a. Price includes TAX & VAT and delivery any kind of charges thereof.
- b. Delivery is to be done with Coordination of CSD at Modhumoti Barlekha Branch ATM Booth, Barlekha, Moulvibazar, Sylhet.
- c. Project Delivery is to be made within 15 Days (inclusive of weekends/holidays) or as per Bank requirement.



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- d. Penalty will be imposed and deducted from the bills at the rate of 1% of total Work Order/Purchase Order amount in case of delay in each day. Bank MUST be informed in written for any foreseeable delay due to uncontrolled situations prior to exceed the delivery lead time which may be considered by the Bank if situations justify such delay.
- e. In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the goods, and the supplier will have to take back those at their own cost and will replace with acceptable quality within the time frame as mutually agreed upon by the Bank and the Supplier.
- f. In case of any technical or financial damage or any kind of damages thereof in regard to supplied goods/services/works or lives or properties either owned by the Bank or others during the time of delivery complete compensation is to be borne by your company and to be settled within 30 days.
- g. Mode of Payment will be as under:
 - 90% payment may be made after completion of Job along with necessary challan & clearance from Modhumoti Barlekha Branch, Barlekha, Moulvibazar, Sylhet.
 - 10% payment of total Work Order value shall be retained as Security Money and released in accordance with the Bank's policy upon satisfactory completion of the project.
- h. Modhumoti Bank PLC. reserves the right to cancel the RFQ/Work Order or Purchase Order at any time without assigning any reasons thereof. However, Bank will duly compensate for the delay rejection provided sufficient documents are provided against such compensation.

7. Payment:

- Bill should be submitted along with Work Order, Delivery Challan and No Objection Certificate (NOC) signed by the Respective Branch.
- Price includes delivery, installation including all installation materials and commissioning charges.
- All Price should be including all VAT and TAX. Necessary VAT & Tax will be deducted from your bill as per latest Govt. circular.
- Payment will be made after submission the bill only through account transfer/ Pay Order.
- Payment Schedule will be as per Modhumoti Bank PLC.

Vendors whose scope of works does not match with the said job need not to submit their offer.

Regards,


S. M. Shahin Iqbal
VP & Head of Common Services Division
Member Secretary, Purchase Committee
Modhumoti Bank PLC.



The Chairman of Purchase Committee

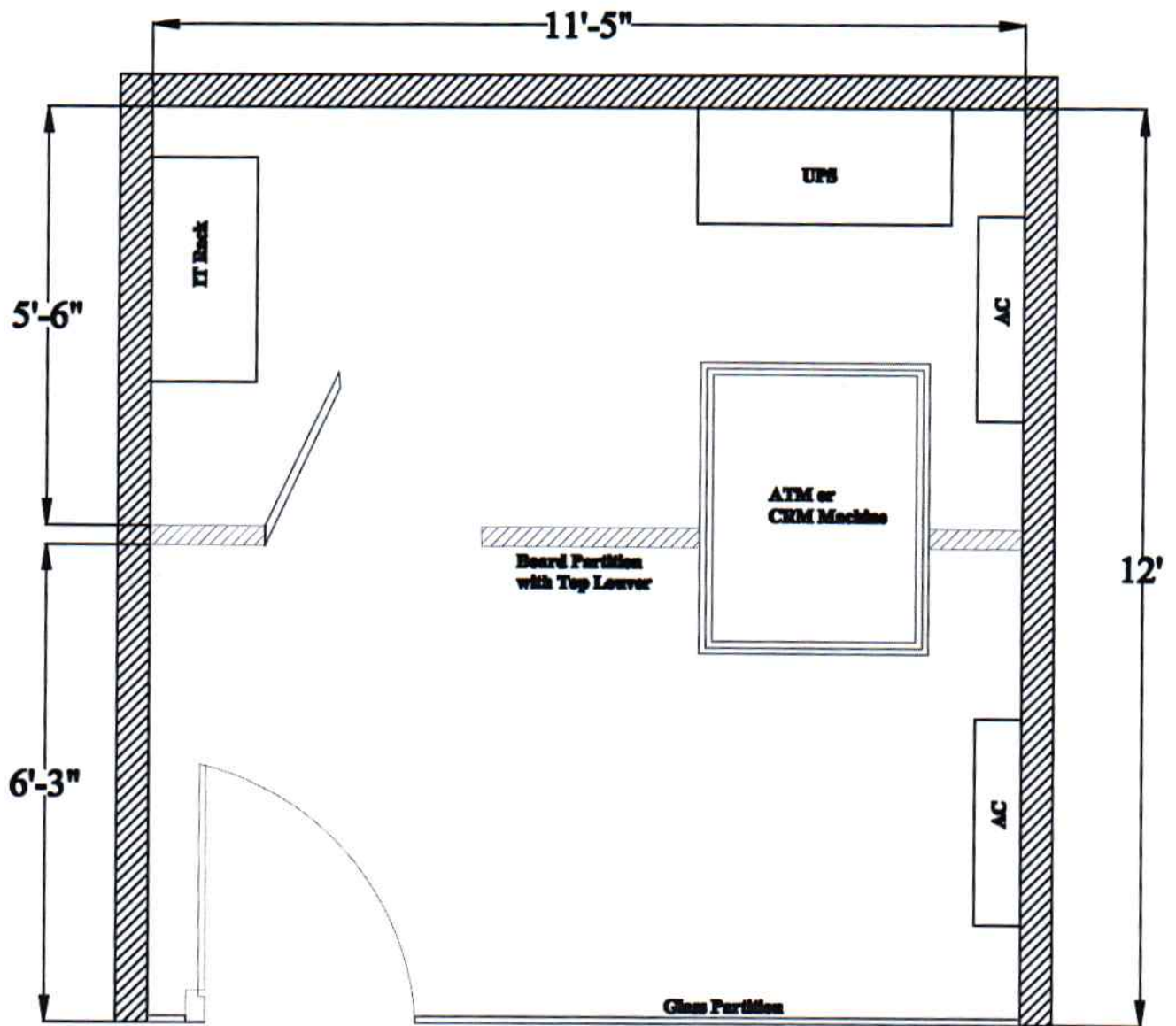
Modhumoti Bank PLC. 94, Khanadaker Tower,
(Level-7,8 &13) Gulshan Avenue, Dhaka

Subject: BOQ for Interior Decoration work of ATM Booth at Barlekha Branch. [Floor Space=138 SFT]

SL #	DESCRIPTION OF WORKS	AMOUNT (BDT)
A	Ceiling & Paint Work :	
B	Doors & Internal Partitions:	
C	Electrical Works:	
D	Furniture & fixtures Works:	
E	Networking Works:	
GRAND TOTAL INCLUDING VAT & TAX. =		

Amount in Word:





**ATM Booth Layout at
Barlekha Branch**



Behadur Miah
27.08.26
Behadur Miah
First Assistant Vice President
Common Services Division
Modhumoti Bank PLC
Head Office, Dhaka.

[Signature]

S M Shahin Iqbal
S M Shahin Iqbal
Vice President & Head of CSD
Modhumoti Bank PLC.
Head Office, Gulshan, Dhaka

BOQ for Proposed ATM Booth at Barlekha Branch

No	Description	Qty	Unit	Rate	Amount (BDT)
A. Ceiling & Paint Works :					
1	Supplying, fitting and fixing Gypsum/Mineral Board ceiling of minimum 10 mm thick with Aluminium T-bar frame in natural anodized finish at 600 x 600 mm in grid suspended from ceiling by 12 SWG double ply wire fixed to the ceiling by rowel plug, screws, hooks, nails etc. all completed & full satisfaction of the Bank Management	138.00	SFT		
2	PLASTIC PAINT IN WALLS (Two Coat): Painting work with plastic paint (Berger) applying to walls in One coat over existing Coat including cleaning, drying, making free from dirt, removing all chalked & scaled materials, fungus, sand papering the surface and necessary scaffolding, spreading by roller brush etc. all completed.	360.00	SFT		
3	ENAMEL PAINT (Two Coat): Painting work with Enamel paint (Berger) applying to Front shutter One coat over existing Coat including cleaning, drying, making free from dirt, removing all chalked & scaled materials, fungus, sand papering the surface and necessary scaffolding, spreading by roller brush etc. all completed.	100.00	SFT		
SUB TOTAL (BDT) =					
B. Doors & Internal Partitions:					
1	10MM GLASS PARTITION WITH "U" CHANNEL: Supply, fitting & fixing of glass partition made of 10mm clear glass with protector bit/U Chanel with accessories like sealant, neoprene, other hardware etc. all completed as per drawing.	63.00	SFT		
2	TEMPERED GLASS DOOR: (3'-0" x 7'-0") Supply, fitting & fixing of frameless 10mm thick tempered glass door with best quality hardware, stainless steel handle, concealed auto closer (VVP- Thailand), stoppers and Lock etc. all completed.	1.00	Unit		
3	Board Partition Works: Supply, Fitting & Fixing of Board Partition Wall (Frame in Middle- 12 mm thick Board (both side) & Plastic Paint Finish) upper side vertical louvered with simple maintenance door (H-60"x B-20") and colored plain board design work at the periphery of ATM Machine as per drawing with appropriate hatch bolt & Medium Size Lock (Mobi). (Size: - 5.25' x 10'= 52.5 SFT.) measurements will be One Side.	90.00	SFT		
SUB TOTAL (BDT) =					
C. Electrical Work:					
a	Battan Works				
1	Supplying and Installing (Laying Pipes on Floor or Cutting Groove in walls) installing appropriate pipes of 1" Batten/Conduit Pipes (As required) for Electrical Wiring.	50.00	RFT		
2	Supplying and Installing (Laying Pipes on Floor or Cutting Groove/installing appropriate pipes of 1/2" & 3/4" " Batten/Pipes (As required) for Electrical Wiring.	70.00	RFT		
b	Caballing Works				
1	1.5 rm BYE Cable (Brand: BRB) with installing.	300.00	RFT		
2	2.5 rm BYE Cable (Brand: BRB) with installing.	150.00	RFT		
3	4.0 rm-3 Core BYE Cable (Brand: BRB) with installing (For Main)	220.00	RFT		
4	4.0 rm-1 Core BYE Cable (Brand: BRB) with installing. (For AC)	100.00	RFT		
5	1.5 rm BYE Green Cable. (Brand: BRB) with installing.	200.00	RFT		
c	Conduit Box, Switches & Sockets				
1	4 Gang Switch (Brand: MK) with installing.	1.00	Nos		
2	2 Gang Switch (Brand: MK) with installing.	2.00	Nos		



No	Description	Qty	Unit	Rate	Amount (BDT)
3	DP Switch for Sign Board (Brand: MK) with installing.	1.00	Nos		
4	15A, 6 Pin Socket (Brand: MK) with installing.	6.00	Nos		
d	Lights				
1	Supplying & Installing of 16 Watt 6" Panel Type LED Brand: Energy+) with installing.	4.00	Pcs		
e	SDB				
1	Sub Distribution Board: Supply, fitting & fixing of sub distribution board (12" x 10" x 6") made of MS sheet Powder Coated double channel (PNE) with installing.	1.00	Pcs		
f	Circuit Breakers				
1	63A, DP Circuit Breaker (Brand: Legrand- Copy product not allowed) with installing.	1.00	Pcs		
2	32A, SP Circuit Breaker (Brand: Legrand- Copy product not allowed) with installing.	2.00	Pcs		
3	10-20A, SP Circuit Breaker (Brand: Legrand- Copy product not allowed) with installing.	4.00	Pcs		
g	Insects Killer Device				
1	Insects Killer Device: Supply & Fixing of Insect Killer Device (12"- 20Watt UAV Tube) containing minimum 02 Tube on the ATM Machine in a good manner.	1.00	Pcs		
h	Digital Sub Meter & Earthing				
1	Digital Sub Meter: Supply, Fitting and Fixing of a conventional Sub Meter (Digital) with a display consisting of minimum four digits, together with polarity symbols (+ and -) and a decimal point that automatically appears between the correct pair of digits. (Brand: Hosaf)	1.00	Unit		
2	Supplying and installing of 120'-0" depth bore hole containing ½" dia. G.I. pipe (H- 20' at Top & Bottom) earth electrode by tube well sinking method including supply of 2 SWG HDBC earthing lead from the bottom of earth electrode to the earthing bar of distribution board Complete in all respect as per design, drawing and direction of Bank Management. Minimum resistance of earthing must be in between 0.1 Ohm to 3 Ohm. (The vendor must have to arrange water by own & distance between bore hole and SDB of the Branch/ATM Booth not more than 50 Feet)	1.00	job		
SUB TOTAL (BDT) =					

D. FURNITURE & FIXTURE WORKS:

1	GUARD STOOL: Supplying of RFL Branded Stool for Security Guard.	1.00	Nos		
SUB TOTAL (BDT) =					

E. NETWORKING WORKS:

1	New supply Supply, fitting and fixing of Networking material like switch, cable, rack, moduler, moduler jack, face plate, connector etc. all complete as per required.				
	a) IT Rack (6U)	1.00	Nos		
	b) Cable Cat -6 (Brand -Systemix panduit)	1.00	Box		
	c) Duel Face Plate with modular (Brand -Systemix panduit)	4.00	Nos		
	d) Patch Coard (1 Meter)	3.00	Nos		
	e) Patch Coard (2 Meter)	3.00	Nos		
	f) Cable Manager	1.00	Nos		
SUB TOTAL (BDT) =					

[Handwritten signatures]

